## REALTOR/BUILDER REGISTRATION AGREEMENT

To merit payment for client representation fee for the sale of HBD Homes, LLC homes, the Realtor/Agent must accompany their client into HBD Homes, LLC sales center of buyer's preference for registration.

Realtor/Agent to complete Visitor Information Form, information then to be entered into HBD Homes, LLC website (<a href="HomesByHBD.com">HomesByHBD.com</a>) as formal registration. Realtor assumes full responsibility to follow-up with HBD Homes, LLC's office. If the client is not with a Realtor or is from out-of-town, a completed Visitor Information Card will be required. Merit for payment will be given to initial registering agent unless registered buyer upon arrival to area is accompanied by another agent who provides a fully executed Buyers Agency Agreement. Physical visit by consumer to HBD properties will take precedence over assumed client/buyer relationship. Introduction of the client to HBD, Inc. will be required.

The sales representative for HBD will showcase the display home or plans to assist the potential buyer and close the sale when possible. The Realtor/Agent may attend, however it is not required, should several visits be needed to close the sale. Without exception, the agent must accompany the client in person at least once during the 180 day registration period.

When a sale is initiated, HBD will prepare all necessary plan approvals, lender requirements, builder sales contract, etc. that <u>are necessary and will submit same for lender's approval</u>. Realtor/Agent will be responsible to complete any other necessary forms as required by their licensing office. HBD sales agreements will take precedence over any other agreements.

Two weeks prior to completion of construction, HBD will notify Realtor/Agent of closing date and <u>arrange for deed preparation</u>. Sales rep will schedule a pre-closing inspection (walk-thru) several days prior to closing property. Any punch list items will be confirmed as completed 24 hours prior to closing.

HBD will pay a total of 3% of initial signed contract price (less lot price when lot is owned by buyer). Sales rep brokerage will be responsible for a payment of co-brokerage fee to qualified registering agent when applicable. HBD will not pay commission on any overages and/or changes on the construction add-ons or construction change orders after initial contract is signed.

By completing registration, you are agreeing to have read this agreement and understand that, compensation will only be paid if the above guidelines have been met.